



Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016/2017- 2020/2021²

between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

<p>UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY PIC number 999899281</p>	<p>I UDINE01</p>	<p>Claudia.schileo@uniud.it outgoing mobility & Erasmus+ Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432- 556218/556497 Academic contact: Prof.ssa Maria Luisa Delvigo maria.delvigo@uniud.it Dipartimento Studi Umanistici http://web.uniud.it/dipartimento i/dstu</p>	<p>Homepage for Incoming Students: http://www.uniud.it/en/uniud- international/incoming- exchange-students General course catalogue: http://www.uniud.it/it/did attica/info- didattiche/guida-del-corso Courses held in English: http://www.uniud.it/en/ed ucation/didactic- information/courses- taught-in-english-and- other-languages/courses</p>
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¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.



<p>Trinity College Dublin Department of Classics IRLDUB01</p>	<p>IRL DUBLIN01</p>	<p>Academic Registry +353 (0) 1 896 4500 academic.registry@tcd.ie Erasmus Coordinator, Department of Classics: Prof. Martine Cuypers cuyperism@tcd.ie</p>	<p>Homepage for Incoming Students: http://www.tcd.ie/study/non-eu/study-abroad/to-trinity/ Course catalogue: http://www.tcd.ie/study/non-eu/study-abroad/to-trinity/ModuleDirectory/index.php Departmental homepage: https://www.tcd.ie/Classics/</p>
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B. Student Mobility numbers⁴ per academic year

[if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] + Subject area name	Study cycle [1 st cycle, or undergraduate]	Total number of students	Duration of stay for each student [number of months]
I UDINE01	IRL DUBLIN01	022 Classics only	1 st , 2nd	2	4
IRL DUBLIN01	I UDINE01	022 Classics only	1 st , 2nd	2	9

C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching	Average duration in weeks (minimum of teaching hours required: 8)
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⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



I UDINE01	IRL DUBLIN01	022	Humanities (Classics only)	1	1
IRL DUBLIN01	I UDINE01	022	Humanities (Classics only)	1	1

D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01		Italian		B1	B2
IRL DUBLIN01		English		B2	B2

- **At the University of Udine:** Courses held in English can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses>

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



E. Additional requirements

At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

- <http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/extension-of-the-study-period>

- <http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/changes-to-the-original-learning-agreement>

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

IRL DUBLIN01

Trinity College Dublin is happy to welcome students with disabilities: <https://www.tcd.ie/disability/>

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
IRL DUBLIN01	Application: June Term Dates: End of September – Middle of December http://www.tcd.ie/study/non-eu/undergraduate/coming-to-trinity/term-dates/	Application: October Term Dates: Middle of January – Beginning of April http://www.tcd.ie/study/non-eu/undergraduate/coming-to-trinity/term-dates/

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **Trinity College Dublin** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).



Trinity College Dublin will send its decision (information package) within 4 weeks at the maximum from the reception of the nomination letter.

- Erasmus incoming students at **Trinity College** will receive their transcript from the Academic Registry within 8 weeks of completing mobility. Queries on this can be sent to academic.registry@tcd.ie

Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges notified to the other party by September 20/./ will only take effect from the October of the following new academic year.

G. Information

1. Grading systems of the institutions

The link to our webpage is

[Erasmus code]	
I UDINE01	http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects
IRL DUBLIN01	http://www.tcd.ie/study/non-eu/study-abroad/to-trinity/erasmus/Apply/Grading.php

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/right-to-stay-in-udine-no-eu-students
IRL DUBLIN01	Academic Registry +353 (0) 1 896 4500 academic.registry@tcd.ie	http://www.tcd.ie/hr/assets/pdf/visa_information.pdf



3. Insurance

At the University of Udine: Non EU students can provide personally to get a private insurance in order to obtain the VISA for the study period.

Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

IRL DUBLIN01

<http://www.tcd.ie/study/non-eu/undergraduate/coming-to-trinity/pre-arrival/>

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01		http://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-in-udine
IRL DUBLIN01	residences@tcd.ie accommodation@tcdsu.org	http://www.tcd.ie/study/non-eu/undergraduate/accommodation/

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶	stamp
I UDINE01	Vice Rector for Erasmus+ Mobility prof. M. Ballerini	7/12/16	<i>Maurice Ballerini</i>	
IRL DUBLIN01	Prof. Juliette Hussey, Vice President for Global Relations	1/12/16	<i>Juliet Hussey</i>	

⁶ Scanned signatures are accepted